NC Division of Aging and Adult Services
CHANGE NO. 01-15 SA MANUAL

DHHS ECONOMIC BENEFITS POLICY GOVERNANCE BOARD
Change Notice 2015-03 Integrated Eligibility Manual (IEM)

DATE: 12/29/2015

Manual: **Integrated Eligibility Manual/Special Assistance**

Subject: **SA-3300-Administration of Checks and Payments Renamed, Revised and Moved to 16010 in the IEM**

To: **County Directors of Social Services**

Effective: **Upon Receipt**

I. BACKGROUND

With the conversion of the State/County Special Assistance Program into NC FAST, all SA payments are issued electronically. Beneficiaries or their authorized representatives can choose from two electronic issuance methods; direct deposit into a personal or facility collective bank account or deposit onto an Electronic Benefits Transfer (EBT) **cash** card.

II. CONTENT AND IMPLEMENTATION OF CHANGE

SA-3300 Administration of Checks and Payments has been revised, renamed and moved. This new policy includes directives for the electronic issuance of SA benefits, correct procedures for the return of SA benefits, how to react to changes in situations concerning the SA benefits and reissuing SA benefits, if needed.

It is now located on the Integrated Eligibility Manual website under Program Specific Policy, Special Assistance 16010 and is renamed **Administration of Payments**.

If you have any questions regarding this information, please contact the SA Program Unit at specialassistance@dhhs.nc.gov

Sincerely,

Joyce Massey-Smith
Chief, Adult Services Section

JMS/skc