

# DHHS ECONOMIC BENEFITS POLICY GOVERNANCE BOARD

Change Notice 2016-06

## INTEGRATED ELIGIBILITY MANUAL (IEM)

**DATE:** June 28, 2016

**SUBJECT:** Policy Revision and Clarification

**DISTRIBUTION:** County Directors of Social Services  
Income Maintenance  
Medicaid Program Supervisors  
Special Assistance Supervisors  
Work First Supervisors  
Food and Nutrition Services Supervisors  
Energy Supervisors  
Refugee Supervisors Subsidized Child Care Supervisors

**EFFECTIVE:** UPON RECEIPT

### I. CONTENT OF CHANGE

The Division of Medical Assistance (DMA) has removed the following sections from the ABD and FC eligibility manuals; MA 2220 State Residence, MA 2450 Enumeration Procedures, MA 3335 State Residence, and MA 3355 Enumeration Procedures and added them to the Medicaid section of the Integrated Eligibility Manual as indicated below:

### II. POLICY REVISIONS

#### A. Section 15032, Residency

- Exceptions to the Residency Documentation Requirement was revised to include individuals incarcerated by the North Carolina Department of Public Safety, Division of Prisons.
- "Have the intent to reside"; replaces "domiciled in North Carolina with the intention to remain here permanently or for an indefinite period".
- Residency Verification was revised, to remove as acceptable documentation "to verify a physical or mailing address", "documents issued by the Mexican consular or other foreign consulate verifying the applicant's intent to reside in

North Carolina”, or “that the applicant is present in North Carolina to seek employment or a job commitment”.

- Clarified the definition of Institution to address both a Medical Institution and a Public Institution. Definitions were added for a Public Institution and Institution for Mental Disease

**B. Section 15033, Enumeration**

- Exceptions to Enumeration was revised to include immigrants not eligible for Social Security numbers.
- Enumeration procedures and instructions regarding EIS were also removed.

**C. Section 15020, Medicaid Family Planning Program**

Section 15020 was revised to provide clarity to policy concerning the NC Medicaid Family Planning Program.

**III. MAINTENANCE OF MANUAL**

The following policy has been removed from the Medicaid Manual; it is now located in the Integrated Eligibility Manual.

- A. MA -2220 State Residence.
- B. MA-2450 Enumeration Procedures
- C. MA-3335 State Residence
- D. MA-3355 Enumeration Procedures

If you have any questions regarding this information, please contact DHHS Operational Support Team at [ost.policy.questions@dhhs.nc.gov](mailto:ost.policy.questions@dhhs.nc.gov).



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